

Friday, 19 September 2025

**Agenda for the meeting of South Moreton Parish Council to be held at The Crown on  
Wednesday 24<sup>th</sup> September 2025 at 7:30pm**

Members of the public are cordially invited to attend.

Charlotte Ray  
Clerk to the Council

**1. Declarations**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (see note 1)

**2. Apologies for absence:**

**3. Minutes**

To resolve that the minutes of the meeting of the Councillors held on 30<sup>th</sup> July 2025 (circulated to members) be signed as a correct record.

**4. Public questions, comments, or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Recreation ground update**

**7. Grants**

**8. General/Dog Waste Bins.**

Discuss the two quotes the clerk has obtained for using a private waste company rather than SODC who is the current contractor.

**9. Bus Stop Seating**

Discuss the options available for a replacement seat at the bus stop.

**10. Finance**

a) Approve payments below for September:

Payee	Gross	VAT	Net
Charlotte Ray Clerk Salary	£418.08		
Charlotte Ray Work from home allowance	£26.00		
Charlotte Ray Salary back pay to 1 <sup>st</sup> April 2025 (following local government pay award for clerks)	£65.00		
Simplicity Payroll Service	£26.40	£4.40	£22.00
Employers NI Liability payment due to HMRC (1 <sup>st</sup>	£47.78		

April 2025 – 31 <sup>st</sup> August 2025)			
Employers NI Liability payment due to HMRC for September	£13.81		
External Audit Invoice (Moore)	£283.50	£47.25	£236.25
Printer Ink for Clerk	£22.71		

- b) Approve bank statement for August.
- c) Approve budget spreadsheet.
- d) Acknowledge the National Local Government Services pay agreement for 2025/26 has been awarded for Clerks with a 3.2% increase on rates from 1<sup>st</sup> April 2025 to 31<sup>st</sup> March 2026.

**11. Drains**

Discuss the recent drain clearing and dumping of spoil.

**12. Trees by the Railway**

Discuss the communications/progress with the responsible company for cutting down the trees.

**13. Meeting with OCC Councillor**

Update from OCC Councillor to be received.

**14. Review monthly tasks calendar.**

**15. Items for next Agenda**

Date for the next meeting 7:30pm on Wednesday 26<sup>th</sup> November at the Crown.

Notes:

The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

January	Agree budget/Submit precept request/Collect allotment money
February	
March	Prepare for audit
April	
May	APCM/Renew Insurance/ Submit AGAR Paperwork
June	Submit VAT reclaim
July	ROSPA Play area inspection
August	

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September	Begin budget discussions
October	
November	Discuss draft budget
December	

Upcoming Parish Council meeting dates:

Wednesday 26<sup>th</sup> November 2025

Wednesday 28<sup>th</sup> January 2026

Wednesday 25<sup>th</sup> March 2026

Wednesday 27<sup>th</sup> May 2026